

## RISK ASSESSMENT

<b>Assessment Title</b>	<b>FIRST AID</b>		
<b>Assessed by (name)</b>	<b>Rebecca Earnshaw; Andrew Haynes</b>	<b>Assessor Signature</b>	
<b>Other(s) Involved in Assessment</b>	<b>Jane Harris</b>	<b>Assessment Date</b>	<b>September 2018 Revised Sept 2019</b>

### Section 1

What <b>Hazards</b> Are Present or May Be Generated?	Who is <b>affected</b> or <b>exposed</b> to hazards	Type of harm	What <b>Precautions</b> are Already in Place to Either Eliminate or Reduce The Risk of an Accident Happening ( <b>Existing Controls</b> )?
Inadequate Emergency Response	Employees, Visitors, Staff, Parents and Pupils	Fatal	<ul style="list-style-type: none"> <li>School is situated in the central area of Bristol close to BRI and Southmead Hospitals. Estimated time for ambulance response is 9 minutes.</li> </ul>
Unaware of how to summon first aid provision or an ambulance	Employees, Visitors, Staff, Parents and Pupils	Fatal	<ul style="list-style-type: none"> <li>DSL is responsible for ensuring any new staff aware of first aid and emergency procedures at Induction. This may be reviewed and revisited when necessary (for example, staff meetings or INSET) within the academic year.</li> <li>List of First Aiders with pictures are prominently displayed across both schools.</li> <li>Employee's Responsibilities: <ul style="list-style-type: none"> <li>In the event someone being injured and they need medical attention. Use the 'Emergency Cards' to summon a First Aider.</li> <li>Keep the casualty warm and comfortable.</li> <li>On arrival, First Aider will take control of the situation.</li> </ul> </li> <li>Child specific protocols are in place for Epilepsy, diabetes and Anaphylaxis. Copies of plans are in Medical Bags and in the Staffroom. More information about supporting children with medical conditions is available in the school's policy.</li> </ul>

Inadequate provision of First Aid	Employees, Visitors, Staff, Parents and Pupils	Severe	<ul style="list-style-type: none"> <li>• The numbers of First Aiders within the school establishment are monitored to ensure adequate provision is retained.</li> <li>• Ensure that these have a Paediatric First Aid Certificate</li> <li>• Specialist training for administration of BM for epilepsy and Auto-Adrenaline Injector for Anaphylaxis is given and updated when necessary</li> <li>• <b>Ensure at least 2 members of staff</b> trained in the operation of the defibrillator which is housed in the office at the front of the school.</li> </ul>
Insufficient First Aid supplies	Employees, Visitors, Staff, Parents and Pupils	Severe	<ul style="list-style-type: none"> <li>• DSL is responsible for ensuring Primary First Aiders have time to make sure that first aid supplies are stocked up and replenished when necessary.</li> <li>• The supplies must be suitable to deal with the type of injuries likely to be received within the schools.</li> <li>• Teachers are responsible for keeping check on the stock levels and expiry dates within the class medical bags. A reminder will be given by the DSL.</li> </ul>

Serious bumps and falls including head injuries	Employees, Visitors, Staff, Parents and Pupils	Fatal	<ul style="list-style-type: none"><li>• All injured children to see a First Aider.</li><li>• Accident form to be completed (these are found in drawers outside the EYFS classes) the cover sheet needs to be sent home to parents.</li><li>• Class teachers are informed by the person providing treatment if a child has a bumped head. All head injuries require a second opinion.</li><li>• Serious accidents e.g. broken bones, significant head injuries, stiches to be passed on to the Lead First Aider, DSL and recorded on HS1 form. Head teacher or Deputy must also be informed.</li><li>• Injured children should be supervised, not left unsupervised.</li></ul>
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